



Brig Brett Chaloner CSC – Patron

Minutes of the Harbord RSL sub-Branch general meeting.

Tuesday 23rd May 2023 at 6pm

- 1. Meeting opened:** The President COL John Platt, CEC (Retd) opened the Meeting at 6:05pm and thanked all present. In addition the President reminded the Meeting of the changes to the Executive from the 2023 AG; and acknowledged the outstanding work done by Mr Sean Rout, the Immediate Past President. The President outlined an updated Agenda format which will include 'Executive Reports' based on agreed goals set for the sub-Branch.
Attendees: COL John Platt CSC (Retd), LTCOL Jacqueline Costello, LTCOL Nick Misko, Chris Frith, Wendy Machon, Peter Erickson, Scott West, Peter Rawlings, Karl Delaney, Don Williams, Robert Low
Quorum: Achieved.
Apologies: BRIG Brett Chaloner CSC, Sean Rout John Oliver, Pam Hansen, LTCOL Geoff Costello, Anne Trimble, Joan Tucker, Victoria Felsman, Brodie Felsman, Denis Lynch, Robert Low, Merri Mack, Ken Covey
 - 1.1** The President advised that the Hon Secretary and Treasurer were apologies and he would cover their Agenda Items.
 - 1.2** There were no new members present. One new Service Member is pending.
- 2. Declare any Conflict of Interest.** None declared.
- 3. Minutes of the previous meeting: President for Hon. Secretary**

The President advised that the Hon. Secretary had circulated the minutes to the membership.

 - 3.1 Business arising:** Nil.
Adoption of the Minutes. Moved by: Wendy Machon Seconded: Peter Erickson
Resolved: That the Minutes of the 28th February 2023 Meeting as circulated, be accepted, and signed as a true and accurate record.
- 4. Correspondence: President for Hon Secretary**
 - 4.1 Correspondence Inwards:** Was tabled and read. Note: all correspondence will be posted on the website and RSL NOTICES are on the RSL NSW website.
 - 4.1.1 Business arising:** Nil
 - 4.2 Correspondence Outgoing:** The President outlined the correspondence which consisted of 'Thank you letters' sent to supporters of the ANZAC Sportsman's Lunch.
Adoption of the Correspondence. Moved by: Peter Rawling and Seconded: Wendy Machon.
- 5. Executive Reports**
 - 5.1. President: COL John Platt, CSC (Retd) (includes Goal 3 Commemorate and Pay Respect)**
 - 5.1.1 Harbord Sub-Br Executive Meeting Summary:** Discussed the agreed vision, mission, and values; along with the goals. The sub-Branch goals are:
 - Goal 1. Support Veterans & Families (Lead: Jacquie Costello & Team).** Includes the Veterans Wellbeing Program, Veterans Health Week. It was noted that a Welfare Officer appointment is needed.
 - Goal 2. Grow Membership (Lead: Nick Misko & Team).** For ADF and Associate Members.
 - Goal 3. Commemorate and Pay Respect (Lead: John Platt, Karl Delaney, Sean Rout, Scott West, Wendy Machon [History], Ken Covey).** Lead on ANZAC Day, Anzac Local Legends Lunch (formerly Sportsman's Lunch), 50th Anniversary of Australia's end in the Vietnam War, Remembrance Day and the Christmas Function.
 - Goal 4. Good Governance & Accountability (Lead: John Oliver, Pam Hansen, Peter Watson).** To provide accountable to members, compliance, and communication

5.1.2. In addition the following was proposed to the Meeting:

Sub-Branch Meetings - Change to Wednesday (better for ADF reservists. Arrive at 6:00pm for 'Meet & Greet' then start at 6:30pm. 'Spotlight' on sub-Br Member (why join, what looking for, how can contribute?)

Website - updated with the new Executive. Are additional social media platforms (facebook, Instagram, twitter) needed?

Fund Raising & Grants - Seek a lead on Grants & submissions

Northern Beaches District Council Meetings - John Platt, Peter Watson (Alternate), Pam Hansen (represent as needed)

RSL NSW Congress - John Platt and Nick Misko to attend. It was noted that accommodation would be required.

Moved by: Don Williams and Seconded: Wendy Machon to approve accommodation expenditure up to \$500 for both delegates.

5.1.3. RSL Northern Beaches District Council Report was provided, especially the local commemoration for the 50th Anniversary of Australia's end in the Vietnam War. It was noted the President and Peter Watson attended the 80th anniversary of the sinking of AHS *Centaur*, on 14 May at the Merchant Navy Headland Memorial, Robert Dunn Reserve, Narrabeen Park Parade, Mona Vale.

5.2. Vice President: LTCOL Jacquie Costello (Goal 1. Support Veterans & Families)

5.2.1. Jacquie discussed this goal which includes the Veterans Wellbeing Program, Veterans Health Week, along with other initiatives including a 'Veterans Day' at a local Rugby Game, perhaps as part of the 'Shute Shield'. Member support to assist for this goal was requested; along with nomination/s for a sub-Branch Welfare Officer asap.

5.2.2. The Meeting discussed other activities that could appeal to our members and encouraging new membership such as barefoot bowls, B-B-Qs etc.

5.3. Vice President: LTCOL Nick Misko (Goal 2. Grow Membership)

5.3.1. Nick provided detailed statistics of where the sub-Br membership is to 'generations and provided 'Key Takeaways' and a 'Way Ahead' for membership recruitment. The successful Gym offer for our members with G-Fitness was also discussed. Member support to assist for this goal was requested.

5.4. Mrs Pam Hansen (Hon. Secretary)

5.4.1. The President briefed the Meeting on the Report provided by the Hon. Secretary which included membership statistics, an update on the 'Day Care Club', and Web Site Analysis.

5.5. Mr John Oliver (Treasurer)

5.5.1. The President briefed the Meeting on the Report provided by the Treasurer which included Income and Expenses, with our Net Assets which as at 30 April are \$66,291. From the Net Assets \$50,000 was placed in a 6 month Term Deposit on 20 May 2023. The President also advised on the surplus from the 'Anzac Sportsman's Lunch, and that sub-Branch Insurance renewal was received, and would be reviewed with payment due on 31 May 2023. Signatories with the Bank were also updated with the change of appointment for the AGM.

Moved by: Scott West and Seconded by Nick Misko that the Treasurers Report be adopted.

6. General Business

No other business was presented for discussion.

Next meeting Wednesday, 28 June 2023

The President recited the ODE. Meeting closed at 1901hrs.